



ENROLMENT AGREEMENT

Between

TINY TOWN DAY CARE CENTRE (The Centre)

And

..... (Parent / Guardian)

.....(Parent / Guardian)

In respect of attendance at the Centre by

.....(Pupil)

Whose particulars are fully set out per the Child Information Sheet

1. HOURS OF CARE / TUITION REQUIRED :-

- | | |
|-------------|------------|
| 1. Half Day | 7am to 2pm |
| 2. Full Day | 7am to 6pm |

2. COLLECTION OF PUPIL :-

The pupil will be collected daily from the Centre by :-

.....(Nominated person)

In the event that anyone other than the nominated person is assigned to collect the pupil, prior notification must be given to the Centre and written confirmation must be provided by the Parent / Guardian.

3. APPLICATION FEE :-

An Application Fee of R 500-00 is payable on the signing of this Agreement which is a once off payment and is non refundable. An Entrance Fee equivalent to one month's tuition fees is payable at the time when a definite place is offered for entry to the creche, which ensures that a place is reserved for your child. This deposit is non refundable.

These fees can be deposited at the banker's as detailed below :-
Standard Bank of SA Limited – Account Name – TT Day Care Centre
Sandton City Branch – Branch Code – 012005
Account No. – 2207 34461

4. FEES :-

The fee in respect of the care / tuition required is R..... per month which is payable in monthly instalments by debit order on the of each and every month. Please note that the fees are payable over 12 months which includes the month of December. Should you wish to ease your cash flow in December, the December fee may be split over the remaining 11 months and added to the monthly amount payable.

The Centre is operational the entire year from Monday to Friday with the exception of :-

Public holidays and
Annual Summer private school holidays during the December /
January period of each year.

Fees are subject to an annual escalation, and increases will normally be effective from January of each year.

The Centre will be entitled to charge interest on all overdue accounts at a rate to be determined from time to time.

5. DOMICILIUM CITANDI ET EXECUTANDI :-

The Parent / Guardian hereby nominates the following domicilium citandi et executandi for the purposes of this Agreement at :-

.....
.....
.....
.....

(Parent / Guardian's physical address)

6. NOTICE :-

The Parent / Guardian shall be required to give one full terms notice in writing before withdrawing the pupil from the Centre, such notice to reach the Centre by the first day of the term preceding the term when such a withdrawal is to take place. If the Parent / Guardian fails to give such notice, the Parent / Guardian shall be liable for payment in full for the fees for the term in question whether the pupil attends or not.

7. DEFAULT :-

In the event that the guardian of a child breaches any of the of the clauses as outlined in this Agreement, including and not limited to, failing to pay school fees and fails to remedy such a breach within seven (7) days after notice calling upon such guardian to remedy the breach, then and in such an event the guardian, by its signature hereto agrees and confirms that the child shall not receive further tuition until such time that all and any monies due, owing and payable to the crèche have been paid in full. The guardian further by his / her signature hereto indemnifies the school against any consequences which such action may have in respect to the child's academic performance.

In the event that Tiny Town Day Care Centre is obliged to instruct its attorneys, whether for advice or to recover any amounts outstanding, and regardless of whether summons is issued or not, the signatory/ies to this Agreement undertake to be liable for all legal / collection costs incurred by the attorney client scale.

A charge of R 100-00 per incidence will be levied on all returned stop orders or other unpaid items.

8. MEDICAL EMERGENCY :-

In the event of an emergency we authorise the Day Care Centre or responsible staff member to employ the services of any emergency service, medical doctor, hospital or other competent person, any cost for such service will be borne by the signatory/ies.

9. CONSENT AND INDEMNITY :-

It is a condition of the acceptance of the Pupil at the Centre that the consent and indemnity attached is signed by the Parent / Guardian. The Parent / Guardian expressly indemnify/ies Tiny Town Day Care Centre, its landlords, agents or employees from being held responsible or liable for any damage, death, illness, loss or injury, directly or indirectly consequential or otherwise to the signatory/ies, his or her spouse and / or child/ren in terms of this Agreement while engaging in any activity of the Day Care Centre while on the Centre premises or any other such place where such activities are engaged in.

Thus signed and dated at Sandton on this Day of 20

SIGNATURE :-

.....
FATHER

.....
WITNESS

.....
I.D. NUMBER

PRINTED NAME:-

.....
FATHER

SIGNATURE :-
MOTHER WITNESS

.....
I.D. NUMBER

PRINTED NAME :-
MOTHER

PERSON RESPONSIBLE FOR ACCOUNT :-

SURNAME :-

NAME :-

RELATIONSHIP TO PUPIL :-

SIGNATURE :-

IDENTITY NUMBER :

RESIDENTIAL ADDRESS :-

.....

POSTAL ADDRESS :-

.....

NAME OF EMPLOYER :-

PHYSICAL ADDRESS OF EMPLOYER :-

.....

.....

E-MAIL ADDRESS :-

TELEPHONE NUMBERS :- HOME :-

WORK :-

CELL :-

For and on behalf of Tiny Town

.....
REPRESENTATIVE

.....
WITNESS

NB :- A COPY OF BOTH MOTHER AND FATHER'S IDENTIFICATION DOCUMENT AND OR GUARDIAN IS REQUIRED AND MUST BE ATTACHED TO THIS ENROLMENT AGREEMENT. SHOULD THE PERSON RESPONSIBLE FOR PAYMENT OF TUITION FEES DIFFER TO THE CHILD'S MOTHER/FATHER AND/OR GUARDIAN, A COPY OF THIS IDENTIFICATION DOCUMENT IS REQUIRED.

